

TOWN of NASEWAUPEE

Door County

STURGEON BAY, WIS. 54235

Jill M. Lau, Clerk
4009 Park Drive
Sturgeon Bay, WI 54235

\$100.00 FEE Off-premise

\$ 30.00 FEE On-premise

SIGN PERMIT APPLICATION

Date _____

Applicants Name: _____ Phone No. _____

Address: _____

Fire Number and legal description, including tax parcel number, where off-premise sign is to be erected:

Is the sign a new sign or replacement sign? _____

If replacement, will this permit application be for replacement on the same property? _____

If replacement sign, not replacing on the same property, where is/was the previous sign erected? (Include fire number, legal description, tax parcel number, property owner) _____

Type of sign (Billboard, Directional, Off-premise, On-premise): _____

Size and shape of sign? _____

Construction and materials of the proposed sign? _____

Construction and materials of the building structures on the premises on which the sign is to be erected?

Distance from the proposed sign to the nearest residential structure or other sign _____

ATTACHMENTS:

- 1) Off-premise signs - A notarized statement from the owner of the property on which the off-premise sign will be located authorizing erection of the sign, or in lieu thereof, a copy of an executed lease agreement between the applicant and the owner of the property which agreement allows the erection of such a sign.
- 2) Building plans for the proposed sign including location of the proposed sign in relation to the property lines and any building, fence or other structure on the property.
- 3) Wind load and structural specifications (billboards only).
- 4) A copy of any permit required by the State of Wisconsin or other governmental agency.
- 5) A Certificate of Insurance showing liability insurance covering the applicant for the erecting of the sign (off-premise signs).
- 6) \$100.00 permit fee (off-premise fee); \$30.00 permit fee (on-premise fee).

In addition to the application fee, there shall be furnished at the time of the application all information, drawings and specifications necessary to fully inform the Town board.

Any sign for which a permit has been issued, shall be constructed within one (1) year after the date of issuance of the permit.

Signature _____

Mail this application with all required attachments and the application fee to the address on the top of this form. Please make checks payable to the Town of Nasewaupée. If you have any questions regarding this form, please call the Town Clerk (920) 495-0920.